

Reimbursement for One Meal Per Child Per Day

Purpose:

This instruction sets forth the policy for students who purchase more than one meal.

Scope:

Sponsors participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP).

Definitions:

Reimbursable meal refers to any meal meeting meal pattern requirements claimed for reimbursement.

Description:

School Food Authorities shall only claim reimbursement for one meal per child per day.

We recognize that there are circumstances which prohibit some children from obtaining their own meal on a temporary or a continuing basis due to injury or handicap. The intent of this policy is that not more than one meal per child per day be claimed for reimbursement.

In cases where one child is purchasing two meals for his/her consumption, only one meal may be claimed for reimbursement and the other should be sold as a meal not eligible for reimbursement i.e., a la carte or adult meal, or any non-reimbursable category. Cashiers must be instructed on the appropriate accounting procedure for students purchasing more than one meal.

SOURCE: LETTER FROM RUSS CIRCO, REGIONAL DIRECTOR, CHILD NUTRITION PROGRAMS, UNITED STATES DEPARTMENT OF AGRICULTURE.